



HARROW STRATEGIC PARTNERSHIP BOARD

Minutes of the meeting held on Thursday 20 March 2008

(1) Present:

Harrow Strategic Partnership Board Members:

Councillor David Ashton	Deputy Leader, Finance and Portfolio Co-ordination Portfolio Holder	Harrow Council
Councillor Bill Stephenson	Deputy Leader of the Labour Group	Harrow Council
Dr Gillian Schiller (Vice- Chairman)	Chairman	Harrow Primary Care Trust
Dr Karim Murji	Metropolitan Police Authority	Metropolitan Police Authority
Howard Bluston	Chamber of Commerce	Business Sector Representative
Neil Tornes	Kodak Limited	Business Sector Representative
Julie Browne		Voluntary and Community Sector Representative
Mike Coker		Voluntary and Community Sector Representative
Kris Fryer		Voluntary and Community Sector Representative
Raj Saujani	Stanmore College	Further Education Representative
Daniel Elkeles	Director of Operations, North West London Hospitals Trust	Acute Hospitals Trust
Michael Lockwood	Chief Executive	Harrow Council
Richard Walton	Borough Commander, Harrow Police	Metropolitan Police Service

(2) The following Harrow Council Officers attended:-

Mike Howes	Service Manager, Policy and Partnership Service	Harrow Council
Paul Clark	Corporate Director, Children's Services	Harrow Council
Mark Gillett	Divisional Director, Commissioning and Partnerships, Children's and Adults	Harrow Council
Lesley McConnell	Interim Head of Service, Cultural Services	Harrow Council

Apologies were received from:-

Councillor Chris Mote (Leader, Strategic Overview, HSP, External Affairs and Property Portfolio Holder) (Harrow Council) (Chairman), Councillor Navin Shah (Leader of the Labour Group) (Harrow Council), Janet Smith (Voluntary and Community Sector Representative), Professor Simon Jarvis (University of Westminster) (Higher Education Representative), Patrick Harty (Further Education Sector), Julia Smith (Chief Executive, Harrow Association of Voluntary Service) (Voluntary and Community Sector) and Tom Whiting (Interim Divisional Director, Strategy and Improvement) (Harrow Council)

ACTION

132. Minutes:

AGREED: That the minutes of the meeting held on 13 February 2008 be taken as read and signed as a correct record. All to note

133. Matters Arising:

There were no matters arising.

134. Championing Harrow:

Lesley McConnell (Interim Head of Service, Cultural Services) gave a briefing on Championing Harrow, the taskforce set up to engage Harrow residents, community organisations, and partners in the London 2012 Olympics and Paralympics.

Information from the London Development Agency was distributed together with updates on developments nationally, the West London Partnership, and the Harrow Task Force with its three delivery groups – Economic Development and Tourism; Sports Participation and Health; and the Cultural Olympiad.

The following was noted:

- information would be cascaded to the Board on the Legacy Trust Development as it became available;
- many issues were in the early stages. The Cultural Olympiad Development would commence upon the handover from the Beijing Olympics;
- there was ongoing discussion regarding a West London 2012 logo that was a recognisable version of the main brand for community use;
- the Task Force was keen to involve people from business, particularly in hospitality. It had been highly praised for the roll-out of cultural activities;
- it was hoped that Lord Coe would attend the “Under One Sky” event;
- it was unlikely that major participating countries would use Harrow venues but some of the High Commissions for the smaller countries

would be approached.

Support from the Harrow Strategic Partnership was sought in connection with the phase of community outreach work to broaden involvement in the overall Championing Harrow programme. In relation to this, advice was sought on the potential for the HSP and it was suggested that proposals be submitted for its consideration. It was noted that two of the National Indicators for the Local Area Agreement (NI 8 Adult participation in sport and NI 11 Engagement in the Arts) were relevant and the officer undertook to submit information on this.

LMcC

It was reported that the West London Conference recognised the opportunities for businesses in Harrow including training opportunities. The Sports Council recognised the opportunities arising from the Community Sports and Physical Activity Network (CSPAN) and Howard Bluston undertook to report back on how youth and sports societies would be encouraged to take up the opportunities.

HB

In response to a question, it was noted that the "Under One Sky" event was being jointly managed with the Community Development Team.

LMcC

It was suggested and agreed that, in order for the HSP to focus on what it needed to do and when, it would be helpful for the HSP to receive information in the form of a grid with timescales.

Discussion arose as to whether there would be sufficient information to require the regular briefing report to the next meeting. It was agreed that the Group Manager, Sports and Cultural Services would report to the next meeting.

The Board viewed an Employment and Skills DVD developed by the West London Group to promote the opportunities available for careers. Each school in Harrow would receive a copy.

LMcC/ All to note

AGREED: That a report be submitted to the next meeting to update the Board on progress.

135. Joint Strategic Needs Assessment:

Mark Gillet (Divisional Director, Commissioning Partnerships) presented a report which outlined the requirements placed upon the local authority, PCT and partners to work together to deliver a Joint Strategic Needs Assessment (JSNA). A timetable setting out the key events to deliver the JSNA was received.

The JSNA would be a tool for the whole of Harrow with a core data set with mapping of current provision from conception to death. The intention was that the information would be electronically available, signposted to other information and published for a wide range of people.

The report had been submitted with a view to exploring how effective engagement could be undertaken with the Partners, how best to obtain the views of a range of businesses and voluntary organisations, and how to communicate with partnership Boards.

Discussion ensued on how the Board could best engage in the process. Councillor Bill Stephenson (Harrow Council) referred to the link with vitality profiles and a Local Intelligence Unit and suggested that a LIU could be the first step under the HSP. Subsequent to collection of the data, a report back on delivery of the identified needs by joint working could be made.

The Board was informed that the JSNA was a pivotal document as it would be the first major attempt for the Partnership to reflect on the targeting of resources in a 'joined up' way. Discussions on a LIU had great potential. The business community already had sophisticated techniques regarding monitoring of take-up.

Howard Bluston (Business Sector Representative) reported that Harrow in Business had already undertaken mapping work and could involve the business and voluntary sector to a greater extent. Input from the Police would be welcomed.

Richard Walton (Metropolitan Police Services) considered that the Safer Harrow initiative provided a useful model for this JSNA because it used intelligence and information from other agencies. The Joint Agency Tasking Force could also build on this model, particularly regarding analysis.

The officers undertook to investigate these ideas and to form linkages with neighbouring boroughs which would help identify any gaps and suggest how these be filled by assessment or catered for by adjacent authorities. Plans and strategies would flow from the data and would not necessarily be confined to Local Authority boundaries. The West London Alliance would inform the process.

MG/ All to
note

Mike Coker (Voluntary and Community Sector Representative) enquired as to how the voluntary sector could contribute to the process. Although most voluntary organisations held discrete sets of data they did not have the means to screen such data and to ensure there was no duplication with other organisations. Voluntary organisations had access to external funding for research and analysis. The Lottery Research Fund was unfortunately too late for this initiative.

The involvement of the voluntary sector was welcomed as the more information provided the more comprehensive the data would be. Voluntary organisation funding in relation to particular communities was useful.

Dr Gillian Schiller (In the Chair and Harrow Primary Care Trust Representative) made reference to the London Health Observatory quality kite marking. Officers were requested to advise Board members should the quality of information be poor in any areas. The Board should be advised of the date of the launch event with key stakeholders and partner agencies.

The Board was advised that the JNSA had to be achieved within existing resources. It was not known whether any funding would be made available in the future.

Kris Fryer (Voluntary and Community Sector Representative) enquired how the voluntary service activities that would feed into the JNSA would be mapped. She expressed concern at the tight timescale for mapping services and asked how the information would be gathered from the voluntary sector.

It was noted that some information was currently available but further work was required in other areas. The review of current information was swift but was labour intensive. Successfully updating information on a website was easier than when papers were used. Officers were requested to set up a meeting with interested HSP representatives to ensure that their areas were included in the mapping exercise.

MG/ All to
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AGREED: That (1) That the JSNA guidance be noted;

MG/ All to
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(2) the recommendations to deliver the JSNA requirements be approved;

(3) the process be supported and the HSP ensure strategic involvement;
and

(4) a progress report be submitted to each Board meeting with electronic updates circulated between meetings to keep members informed.

136. Current Local Area Agreement (LAA) Reward Process:

The Board received a report which proposed a mechanism by which potential reward grant earned from the current Local Area Agreement (LAA) should be distributed.

The Service Manager, Policy and Partnership Service, advised that the Board had agreed in 2005 to distribute half the reward grant to those bodies that had achieved the 'stretch' and the remaining half retained by the Partnership to fund future partnership activities. It was suggested that the Management Groups who best understood how performance had been achieved should recommend an allocation to the Board for consideration.

Councillor Bill Stephenson (Harrow Council) expressed concern that management groups could work in isolation and suggested that there should be a generic group for the purpose with a common framework and system for review that was specific to the HSP. A moderating process would enable the Board to be aware of any wide disparity as to how it was tasked.

The Chairman suggested that criteria could be set in respect of recently agreed targets.

The Corporate Director, Children's Services stated that the Children and Young People's Strategic Partnership sought bids regarding the contribution made so there was a track record, for example the Somali Association on breastfeeding. A simple proforma could accompany the report with headings such as who, why and on what basis.

Mike Coker (Voluntary and Community Sector Representative) stated that, in addition to the identification of primary contributors, recognition should be made of secondary contributors in order to ensure that they were not

omitted and enabled recognition of their contribution.

AGREED: That a proforma be compiled to identify contributors to a target, including why and on what basis, and to acknowledge those contributors who were not the lead organisation.

MH/ All to
note

137. Update on new Local Area Agreement:

The HSP Board noted the current draft list of Local Area Agreement (LAA) indicators and the schedule for negotiation of targets. Members were informed that 34 of the proposed 38 indicators had been agreed by the Government Office for London (GOL) for inclusion in the new Local Area Agreement.

Before formal negotiations could commence with GOL the partnership needed to decide between NI 185 (CO2 reduction from local authority operations) and NI 186 (per capita CO2 emissions in the LA area) and between NI 152 (working age people on out of work benefits) and NI 153 (Working age people claiming out of work benefits in the worst performing neighbourhoods)

With regard to NI 153, the officer view was that there were insufficient output areas that met the criteria. An outline agreement had been reached with GOL that NI 152 could be focussed on the worst performing neighbourhoods and the target adjusted accordingly. This view was supported by the Board.

MH/ All to
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A paper was circulated on the advantages and disadvantages of NI 185 and NI 186 to enable a choice to be made. The officer view was in favour of NI 186 due to the wide spectrum of 'omitters' and the existing programmes to reduce their outputs. The largest Local Authority site, the Civic Centre complex, was unlikely to attract funding for energy measures in the next few years. The Board agreed to the inclusion of NI 186.

MH/ All to
note

The Corporate Director, Children's Services, raised some issues as follows:

- Reservations had been expressed that with regard to NI 69 (Children who have experienced bullying) it would be difficult to achieve a stretch as the survey data depended how the child felt on the day that the survey was conducted. There was more control in the core assessments for more vulnerable children.
- Concern had been expressed with regard to the management and monitoring the success of NI 115 (substance misuse by young people). It was a priority but one on which there was little control.
- NI 51 (effectiveness of child and adolescent mental health services) was a high priority. The change in how the target would be monitored after the first year would result in an opportunity to renegotiate the targets in year 2.
- Colleagues from the PCT were concerned regarding the accuracy of data and minimal control with regard to NI 70 (hospital admissions)

caused by unintentional and deliberate injuries to children and young people).

Whilst recognising the difficulty of obtaining good data, the Board were of the opinion that it was worth taking most of these indicators forward, with the exception of NI 69 which should be dropped. It was noted that the programme as a whole had a reasonable balance between aspiration and indicators where there was control. If agreement was not reached on the 'stretch', the items would not proceed.

138. Harrow Vitality Profiles - Options for the Way Forward:

AGREED: That consideration of the report be deferred to the next meeting. All to note

139. Dates for Future Meetings:

AGREED: That the next meeting be held on Tuesday 13 May at 6.00 pm. All to note

[Note: The Meeting, having commenced at 6.00 pm, closed at 7.05 pm]